

SUBJECT:	INTERNAL AUDIT PROGRESS REPORT
DIRECTORATE:	CHIEF EXECUTIVE AND TOWN CLERK
REPORT AUTHOR:	AMANDA STANISLAWSKI, AUDIT MANAGER

1. Purpose of Report

- 1.1 To present the Internal Audit Progress Report to the Audit Committee, incorporating the overall position reached so far, and summaries of the outcomes of audits completed during the period.

2. Background

- 2.1 The Internal Audit progress report attached (Appendix A) covers the following areas:-

- Progress against the plan
- Summary of Audit work
- Current areas of interest relevant to the Audit Committee

- 2.2 The report highlights progress against the audit plan up to 15 November.

3. Progress Report

- 3.1 Three reports have been issued since the previous Progress Report in July. These include Housing Benefit Subsidy (Substantial), Housing Repairs (Substantial) and Staff Wellbeing (Substantial).

- 3.2 We have completed 27% of the revised plan so far. Whilst the service is still not fully staffed we have robust processes in place to ensure that we have sufficient resources for the plan and we are currently on track to complete it in time for the Annual report.

- 3.3 We continue to follow the recruitment process and a verbal update will be given at the meeting on the position.

4. Organisational Impacts

4.1 Finance

There are no direct financial implications arising as a result of this report.

4.2 Legal Implications including Procurement Rules

There are no direct legal implications arising as a result of this report.

4.3 Equality, Diversity and Human Rights

The Public Sector Equality Duty means that the Council must consider all individuals when carrying out their day-to-day work, in shaping policy, delivering services and in relation to their own employees.

It requires that public bodies have due regard to the need to:

- Eliminate discrimination
- Advance equality of opportunity
- Foster good relations between different people when carrying out their activities

There are no direct E and D implications arising as a result of this report.

5. Recommendation

- 5.1 Committee is asked to review and comment on the content of the latest Internal Audit Progress Report.

Is this a key decision? ~~Yes~~/No

Do the exempt information categories apply? ~~Yes~~/No

Does Rule 15 of the Scrutiny Procedure Rules (call-in and urgency) apply? ~~Yes~~/No

How many appendices does the report contain? One

List of Background Papers: None

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